Project Planning Breakthroughs

Who Should Attend:

This course is designed for individuals who manage, support, or initiates a project.

Format:

- A 3-day workshop using case study projects to implement theory and techniques for success. Participants will plan and work in teams to complete 4 case study projects of increasing scope and complexity or.
- Four 4-hour virtual workshops.

Tools Provided:

- Comprehensive Learning guide
- Complete Project Planning Kit
- The book 'Making it Happen – a Technical Guide to Project Management'.

Related Training:

- WorkingSm@rt using Microsoft Project.

A proven process that can be immediately understood and implemented by your whole team

Regardless of the diversity among people, locations, departments, or disciplines involved, this program provides a streamlined overview of the basics, while focusing on a vastly improved methodology to meet the rigorous challenges of developing a project execution plan.

This course goes beyond the standards in the Guide to the Project Management Body of Knowledge (PMBOK® Guide), the recognised learning designation in this field, and has 14-18 PDUs (Professional Development Units) depending on qualification, please contact us for further details. Priority Management is also registered with the Project Management Institute as a Global Registered Education Provider (R.E.P.)

PMBOK is a registered mark of the Project Management Institute, Inc.

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A Better Way To Work

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Testimonial:

"I just had to let you know of the tremendous value I've got from the Project Management (Planning) course I attended recently. After being Special Projects Manager for Fleetwood Corporation for a number of years I'm surprised at how practical the information was I learnt over the 4 days and how relevant it is to running successful projects. It covered many areas that I had not considered and provided a process to follow that is all but fool proof.

The tools I've learnt I know I will keep for a life time and it stretched my thinking beyond what I already knew about project management. I was so impressed I sent my Project Manager (who has completed project management at university) and my Home Installation Manager, both of whom were impressed with how practical and effective the course was. I was pleasantly surprised that our Project Manager after all his formal education was very pleased with what he learnt which filled in a lot of the gaps in his formal training and added significantly to his list of skills and most importantly added a process that is not taught at university.
I am delighted with the results and believe for the skills acquired it is good value for money."
J.G.
Projects Manager
National Lifestyle Villages Pty Ltd

This course will help you:

- Develop a complete and comprehensive Objective Statement; the foundation of a successful project
- Create a detailed Execution Plan using a unique process called Objective Driven Logic, applied to a Time-Scaled Dependency Chart
- Apply a simple, yet powerful method to resolve complex resource constraints
- Calculate a detailed Budget and Cash Requirement Projection
- Integrate contingency planning through "Scenario Estimating"
- Determine where and when to best apply project management software
- Bring final closure to the project through the application of a 3-level review process.

Detailed Synopsis:

Project Planning Breakthroughs

The Project Planning Breakthroughs Workshop focuses on the challenge of providing practical improvement solutions to organisations that often already know the basics of project management. This is accomplished by two important breakthroughs: For the novice, Project Planning Breakthroughs (PPB) provides a streamlined overview of the basics, while focusing on the rigorous challenges to developing the crucial element of the Project Execution Plan. For the veteran, PPB provides a brief, yet relevant overview of the basics with a strong emphasis on a vastly improved method for developing the project Execution Plan.

Introduction:

Projects have existed since before the Pyramids, and yet as a professional discipline, it is relatively new. We start by looking at the development of project management in both traditional and non-traditional project organisations. Here we discover the challenge of the Two Worlds of Work and how Project work differs from Operational work. We then examine the five stages in a new framework for managing assignments and projects. As well, we discuss how project management fits in with Strategic Planning.

Unit 1 Genesis:

This unit looks at how we clarify exactly what the project is all about and what it is to achieve. Using an Objective Statement, we define the Project Charter along with the Scope Statement in a unique but powerful format. Along with this, we examine the roles and responsibilities within the project team, especially the crucial relationship between the Project Manager and the Project Sponsor.

Unit 2 Design:

In any successful project, we must determine "what" is going to be created before figuring out "how" to create it. This unit focuses on the requirements for both the conceptual and the detailed design. It is here that the fundamental elements of Performance Criteria are brought to bear. "When we are all finished, what will we measure the outcome to determine our level of success."

Unit 3 Execution Planning:

Whether you are a novice who is starting on their first project or a seasoned veteran who's been involved with projects for decades, this is the unit that will pay the largest dividends. The PPB program will present a unique, world-class combination of methods, tools, and skills that will produce the most effective execution plan in the most efficient manner.

Using generically crafted case-studies, we will discover how easy it is to determine the tasks, their duration, dependencies, and schedule. Also, we will allocate resources and through an ingenious technique, resolve the toughest resource conflicts. To top it off, we will tackle the thorny issue of project budget, as well as the costs of 'crashing' (shrinking) the project schedule.

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Unit 4 Execution:

Once the Execution Plan is complete, we need to consider the reality of change, its implication on the project, and the four interdependent variables – Quality, Scope, Schedule, and Cost. Here we investigate the challenge of handling incremental as well as transformation change. The latter is tackled through a step-by-step approach that is designed to dissipate the ever-present possibility of panic. The other key challenge at this point is how does the individual or small team deal with their respective tasks. And at the same time, how do they cope with the challenge of Two Worlds of Work, which are operational commitments and their project commitments.

Unit 5 Reviews:

Nothing is worse than going through all the effort and heartache of a project, good or bad, only to rush off at the end without the satisfaction of bringing about final closure. In this unit we will counter the age-old excuse; 'I don't have time.' The time spent here is often repaid many times over as important lessons are remembered and passed on to other project teams.

Our unique '3-review' process ensures a positive morale boost as participants and nonparticipants alike enjoy the satisfaction of seeing a job come to full completion.

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